

University of Miami
Data Warehouse Access Form
INCOMPLETE APPLICATIONS WILL BE RETURNED

AUTHORIZED SYSTEM USER AGREEMENT

The use of this I.D. Number or information obtained using this system by person not authorized may result in violation of the Family Education Rights and Privacy Act (Buckley Amendment) and other confidentiality provisions of state and federal law and can lead to disciplinary sanctions which may include dismissal from the University of Miami. I have read, understand and agree to abide by the University of Miami Policies (F04x, F045, and F046.)

Signature: _____ Date Signed: _____

Print Name: _____

REQUESTOR:

FIRST NAME M/I LAST NAME:

CANE ID: _____ UM ID #: _____

JOB TITLE: _____ CAMPUS BLDG: _____ ROOM #: _____

E-MAIL: _____

REQUESTOR'S DEPT. /OFFICE: _____ PHONE #: _____

REQUESTING ACCESS FOR:

ACCESS REQUESTED: (ex. Dept, School, Program)

- | | |
|---|-------|
| Budget Analysis <input type="checkbox"/> (MS) | _____ |
| Student Enrollment <input type="checkbox"/> (OBIEE) | _____ |
| Student Admissions <input type="checkbox"/> (OBIEE) | _____ |
| Human Resources <input type="checkbox"/> (with salary information <input type="checkbox"/>) (MS) | _____ |
| United Way <input type="checkbox"/> (MS) | _____ |
| Financial Records <input type="checkbox"/> (MS) | _____ |
| USpace Reporting <input type="checkbox"/> (MS) | _____ |
| Prepare Miami <input type="checkbox"/> (MS) | _____ |

The undersigned is authorizing the employee named above access to a University of Miami system that contains confidential information. Authorization indicates that I have reviewed the University Policies and Procedures and will supervise the employee.

AUTHORIZED SIGNATURE: _____

PRINT NAME: _____ TODAYS' DATE _____

PLEASE FORWARD THIS FORM TO DATAWAREHOUSE@MIAMI.EDU

DATA CUSTODIAN USE ONLY:

DATA CUSTODIAN APPROVAL: _____ DATE: _____

PROFILE: _____ COMMENT(S): _____

IT OFFICE USE ONLY: ID CREATED E-MAILED LISTSERV DB UPDATED

USER-ID: _____

REQUEST COMPLETED BY: _____ DATE: _____

COMMENT(S): _____