

## Media Disposal Services: FAQs

### **What will the UMIT technicians do with my device(s)?**

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When the UMIT technician obtains your device(s), the device(s) will be delivered to one of our secure asset disposition offices before end of day. Once there, it will be inventoried, degaussed, and stored until it can be shredded.

### **How secure are the asset disposition offices?**

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Entries to the offices are controlled via card access, which is limited to only those technicians responsible for devices within the room. Additionally, surveillance cameras are installed inside the offices.

### **When will UMIT respond to my request to have hard drives removed?**

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Once the request is processed, you can expect a site visit from a UMIT technician within 5 to 7 business days.

### **Can I bring my entire computer to an asset disposition office?**

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Due to space constraints, entire computers will not be accepted at the locations. However, you may drop off loose devices such as hard drives, magnetic tapes, and thumb drives.

### **I have a server that I need to dispose of. What do I do?**

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To dispose of entire servers, please contact the UMIT Service Desk at (305) 284-6565 or [itsupportcenter@miami.edu](mailto:itsupportcenter@miami.edu).