To view your advisees’ information:

1. Log into the portal at http://canelink.miami.edu
2. On the Faculty Home tab, click the green Go to Faculty Center button in the middle of the page.
3. Click the Advisor Center tab at the top of the page.
4. Your advisees will display in a list.
5. To view an advisee’s information, click the View Student Details link next to that student’s name. You can alternatively click the Student Center tab and select an advisee’s name from the menu at the top of the screen.
6. You can view the student’s Holds and To-Do Lists on the right hand side of the page.
7. You can view the student’s personal information in the Personal Information box.
8. Click the General Info tab at the top of the page to view detailed information about service indicators, checklists, student groups, and contact information.
9. The Transfer Credit tab will display the student’s transfer credit information.
10. The Academics tab at the top of the screen will display more detailed information about the student’s academic record, including career, program, plan, and term information.